

NOTICE ON THE PROCESSING OF PERSONAL DATA PURSUANT TO ARTICLE 13 OF REGULATION EU NO 2016/679 (THE "REGULATION")

1) PERSONAL DATA CONTROLLER

The data controller is the company In Job Spa (hereinafter the "**Controller**" or the "**Company**"), with registered office at Via Germania, 1, 37136 Verona (Italia), e-mail: info@injob.com.

2) CATEGORIES OF PERSONAL DATA PROCESSED AND PURPOSES

Browsing data

The information systems and software procedures relied upon to operate this web site acquire personal data as part of their standard functioning; the transmission of such data is an inherent feature of Internet communication protocols. This data category includes the IP addresses and/or the domain names of the computers and terminal equipment used by any user, the URI/URL (Uniform Resource Identifier/Locator) addresses of the requested resources, the time of such requests, the method used for submitting a given request to the server, returned file size, a numerical code relating to server response status (successfully performed, error, etc.), and other parameters related to the user's operating system and computer environment. These data are necessary to use web-based services and are also processed in order to extract statistical information on service usage (most visited pages, visitors by time/date, geographical areas of origin, etc.), check functioning of the services.

3) PERSONAL DATA PROVIDED

A) if You send messages to our contact addresses and fill in the form ("Contact us") available on our website we will acquire your contact information – which is necessary to provide a reply – as well as any personal data communicated in the message (name, surname, company name, e.mail address, phone number, city, job title).

The legal basis of the processing is the performance of the contract or pre-contractual measures (Article 6(1)(b) of the Regulation);

We may process your data where necessary for compliance with legal obligations to which the controller is subject.

B) Only subject to your consent, we will also process your data for marketing purposes, i.e. the sending, by our company, of promotional information and communications by e-mail concerning services or offers, as well as notifications of events organised by the Company, by group companies or by commercial partners (the legal basis for the processing is Article 6(1)(a) of the Regulation).

4) SUBMISSION OF DATA AND CONSEQUENCES IN THE EVENT OF REFUSAL OF CONSENT

The submission of data for the primary purposes indicated in letter A) of paragraph 2 is mandatory. Should you fail to do so, it will be impossible to provide our services.

On the other hand, the submission of data for the purposes indicated in letter B) of paragraph 2 is optional. Should you fail to do so, you will not receive promotional communications or be informed of new events or initiatives promoted by the Controller.

5) RECIPIENTS OF DATA

Data will be processed by employees and/or any agents of the Controller who have been adequately instructed and authorised for such processing.

Data may be also made accessible to: a) Parties, natural or legal persons, called upon by the Controller for the conducting of activities necessary for achieving the purposes indicated above (purely by way of example: IT and applications service providers, as the managers e-mail marketing platforms; website operators; etc.), all of whom appointed Data Processors;

b) Parties, whether public or private, natural or legal persons, to whom the Controller is required to disclose the data under legal or regulatory obligations.

6) TRANSFER OF DATA OUTSIDE THE EUROPEAN UNION

In carrying out its ordinary activities, our Company may call on certain suppliers who operate outside the European Union.

We wish to make it clear that, in any hypothesis of transfer outside the European Union, the guarantees envisaged in articles 44 et seq. of the Regulation shall be adopted.

In particular, should there be no adequacy decision (Article 45 of the Regulation), our Company has prepared contractual instruments containing the standard contractual clauses approved by the European Commission which

offer protection for personal information transferred to non-European Union countries (Article 46 of the Regulation). You may request more information about the contractual clauses in use and/or a list of suppliers who operate abroad from our Data Protection Officer at the address indicated in paragraph 8.

7) DATA RETENTION PERIOD

The data processed for providing a reply will be kept for the time necessary for satisfying your request, up to a maximum of 3 months; the data we may collect for the purpose of satisfying legal obligations will be kept for the time strictly necessary for achieving that purpose.

The data collected for direct marketing purposes, pursuant to letter b) of paragraph 2, will be kept for 24 (twenty-four) months, with no prejudice to your right to withdraw previously granted consent at any time.

8) RIGHTS OF THE DATA SUBJECT

We wish to inform you that you may exercise the following rights:

To obtain confirmation as to whether or not personal data concerning you are being processed and to obtain access to the personal data and information concerning the processing, as well as to request a copy of the personal data;

To obtain the rectification of inaccurate personal data and to have incomplete personal data completed;

To obtain, where one of the grounds laid down in Article 17 of the Regulation applies, the erasure of personal data concerning you;

To obtain, in the cases stipulated in Article 18 of the Regulation, restriction of processing;

To withdraw your consent at any time to the processing of data for the purposes for which such consent was sought. (The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal);

To receive the personal data concerning you in a structured, commonly used and machine-readable format and to request that they be transmitted to another controller, where technically feasible;

To object to the processing of your personal data where a personal (or third-party) legitimate interest is invoked and where there are elements pertaining to a specific personal situation, which leads you to object to the processing. You also have the right to object to the processing where your personal information is used for direct marketing purposes.

To lodge a complaint with the Personal Data Protection Authority if you consider that your rights have been infringed, according to the procedures indicated on the website of the Authority: www.garanteprivacy.it.

If you wish to exercise one of these rights, please contact our Data Protection Officer, using the contact details provided in paragraph 8 below.

9) DATA PROTECTION OFFICER

The Data Protection Officer, appointed by the Data Controller, may be contacted by e-mail to: dpo@injob.com.

10) AMENDMENTS TO THE NOTICE

Our Notice on the processing of personal data may be modified from time to time. We therefore invite you to consult our website periodically to view the latest updated version.

COOKIE

We invite you to read our cookie policy at the following link: <https://www.injob.com/it/it/informativa-cookie>.